



2010 Annual Assessment Notice

Dear Home Owner,

The 2010 Fiscal Year will start on January 1, 2010 and your annual assessment will be **\$104.00**. Full payment is due by January 1, 2010. This payment will be considered late after the 30th of the month for which it is due and will automatically receive a **\$15 late fee for every month it remains unpaid**. The enclosed payment coupon will also be available on your community website in case you misplace the enclosed coupons. The main website address is www.grandchestermeadows.com and the community links are located on the left hand side of this page.

You have two checking options for making the assessment payments to the HOA. The first would be to send your check in the mail to the mailing address provided on the enclosed coupons. The second option would be to set up automatic on-line bill payments with your bank. You can do this from your computer or go into your bank and ask for assistance. The vast majority of banks provide this as a free service for your checking account. Please use your abbreviated property address as your "account number." (i.e.: 1234 Anywhere Court would be abbreviated as 1234 AC) This will trigger the system to send a paper check by mail to the address on the coupons. Please let us know if you need our assistance setting up your on-line bill payment and/ or contact your local bank branch for their assistance.

Grandchester Meadows, Inc does not offer automatic drafts from your checking account but we will be able to accept debit/ credit card payments by phone or on the web site after January 1, 2010. There will be a transaction fee charged to the card holder for debit/ credit payments.

Please keep the following contact information in a safe place for 2010:

Community Manager– David Robbins (email– david@grandchestermeadows.com)

Website– www.grandchestermeadows.com (select Brookgreen Forest)

General Community Questions- questions@grandchestermeadows.com or (919) 389– 7944

Assessment Account Questions- accounts@grandchestermeadows.com or (919) 757– 1718

Fax- (919) 882– 8739

Brookgreen Forest: 2010 Assessment

Amount Due on 1-1-10: \$ 104.00

\$15 Late fee starts after: 1-30-10

Please Remit Payment to:

Brookgreen Forest HOA

PO Box 37038

Raleigh, NC 27627

Updated Contact Information:

Name of Owner: _____

Property Address: _____

Mailing Address: _____

Email: _____

Contact Phone #: _____