

Communications and Work Orders

There are two important aspects of our property management service that everyone should become familiar with and utilize. The first is our various forms of communicating with our company and your neighborhood. We will be updating your community website over the next several weeks with the help of your Board of Directors and your input. Please visit www.grandchestermeadows.com and become familiar with the content of our main page. This includes contractor referrals, work requests, local links, contact information, and government links. You will also be able to access your community site from this main page by selecting your community from the community menu.

Please use the website for learning more about your neighborhood any time of day. In the event that you need additional information or you have questions not addressed on the website, please send an email to manager@grandchestermeadows.com and you should receive a prompt response. The website is also where you should submit your work requests. Click on the hammer icon identified as “Work Request” and fill out the on line form. It is important to complete all of the required fields so that the contractor(s) can address your concerns quickly and accurately.

We realize that not everyone uses the internet so you may always call us at (919) 389-7944 during normal business hours. This is also the number to call during off hours when there is an emergency. However; work requests will still need to be submitted in writing so that we have accurate documentation of every work request. These work requests should include your name, address, phone number, and a description of the problem and should be submitted to:

Grandchester Meadows, Inc.

PO Box 37038

Raleigh, NC 27627

We look forward to hearing from you throughout the year.