



Pebble Creek Townhomes HOA

New Property Management Company

Dear Home Owner,

My name is David Robbins and I will be your new property manager as of June 1, 2007. Grandchester Meadows, Inc. has been contracted by your Board of Directors to manage the day-to-day operations of the neighborhood. The first order of business will be to familiarize my company with your community. I will be working with your Board of Directors to assess your immediate needs as well as the long-term goals of the neighborhood. Please take the time to complete the enclosed information sheet so that we can develop a comprehensive database for the community and learn more about your individual concerns. This information will be used solely for the purpose of conducting Pebble Creek HOA business and will never be “sold” to outside sources.

Please be specific, yet as brief as possible when completing the comments and concerns on the information form. Please complete and return the information form promptly in order to help expedite this transition. It would be very helpful in my effort to improve the communication in the community if everyone would provide an active email account for future “notices.” This will help to minimize the cost of mailing out notices and allow for more efficient correspondence. The mailing address for the HOA will change as a result of this transition. The new address is on page two and please make sure to change the address on any current internet bill payments. You will receive additional information along with an assessment statement in the very near future.

Finally, each home owner has two options for making the assessment payments to the HOA. The first would be to place your checks in the mail to the new mailing address. The second would be to set up automatic on-line bill payments with your bank. You can do this from your computer or go into your bank and ask for assistance. The majority of banks provide this as a free service for your checking account. Please use your abbreviated property address as your account number. Grandchester Meadows, Inc does not offer automatic drafts from your checking account. Please let us know if you need our assistance.

Thank you,

David J. Robbins

David Robbins, President
Grandchester Meadows, Inc.
www.grandchestermeadows.com

Helpful Contact Information:

General Information: Call Grandchester Meadows, Inc. at (919) 389-7944.

E-Mail Information Service: drobbins13@earthlink.net

Community Website: www.grandchestermeadows.com (select "Pebble Creek" from the menu)

IMPORTANT!!!
NEW MAILING ADDRESS

Pebble Creek HOA

PO Box 37027

Raleigh, NC 27627

Pebble Creek HOA Database Information Form

PLEASE PRINT NEATLY AND RETURN TO THE ADDRESS ABOVE:

Name(s): _____

Property Address: _____

Mailing Address:

Emergency phone: _____

Email Address: _____

Please indicate items of concern below: