

Windward Downs HOA  
PO Box 37038  
Raleigh NC 27627

Grandchester Meadows Inc.  
[www.grandchestermeadows.com](http://www.grandchestermeadows.com)



December 14, 2011

Dear Windward Downs HOA Home Owner,

The 2012 Fiscal Year will start on January 1, 2012 and your quarterly assessment payments will be **\$40.00 per payment for a total of \$160.00 for the year**. These payments are to be paid in full by the first of each of these months: **1/1/12, 4/1/12, 7/1/12, and 10/1/12**. These payments will be considered late after the 30th of the month in which they are due and will automatically receive a **\$15 late fee for every month they remain unpaid**. The payment coupons will be available on your community website in case you misplace the coupon below. The main website address is [www.grandchestermeadows.com](http://www.grandchestermeadows.com) and the community links are located on the communities page.

Although Grandchester Meadows, Inc does not offer automatic drafts from your checking account, we are able to accept debit/ credit card payments by phone at (919) 757-1718. There will be a transaction fee charged to the card holder for debit/ credit payments.

## **Please Complete and Return with Payment**

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### **Windward Downs HOA: 2012 Pay 1 of 4**

Amount Due on **1-1-12: \$ 40.00** (\$15 Late fee starts after: 1-30-12)

Please Remit Payment to:

Windward Downs HOA  
PO Box 37038  
Raleigh, NC 27627

Updated Contact Information:

Name of Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Addresses: \_\_\_\_\_