

**MEADOWS AT HIGH GROVE  
COMMUNITY ASSOCIATION, INC.**

Policy Resolution of the Board of Directors Number 2016 - 2  
Formation and Charter of Social / Communications Committee

**WHEREAS**, N.C.G.S. §47F-3-103 states, "Except as provided in the declaration, in the bylaws, in subsection (b) of this section, or in other provisions of this Chapter, the executive board may act in all instances on behalf of the association."

**WHEREAS**, Article VIII, Section 1 of the By-Laws of Meadows at High Grove Community Association, Inc. states that the duties of the Board of Directors shall include, but are not limited to, "exercise any other powers necessary and proper for the governance and operation of the Association."

**WHEREAS**, it is the desire of the Board of Directors to foster and promote camaraderie within the community and creating a friendly place to live by hosting community social events and increasing communication within the community,

**NOW, THEREFORE, BE IT RESOLVED THAT** the Board of Directors hereby forms a Social & Communications Committee (the "Committee") with the following duties:

1. It shall be the responsibility of the Committee to plan, organize, and schedule community social activities and welcome new neighbors into the community.
2. The Committee shall be composed of no more than five (5) and no less than three (3) individuals appointed by the Board of Directors on an annual basis. The Committee shall select a chairperson. Members of the Committee may be, but are not required to be, lot owners within the Association.
3. The Committee shall meet as often as necessary to accomplish said purpose.
4. The Committee serves at the pleasure of the Board and shall present recommendations for events and activities for review by the Board. All recommendations shall include details of the event(s) and requested funding for the event(s).
5. The Committee shall not spend any budgeted or unbudgeted funds of the Association without prior approval from the Board of Directors.
6. On an annual basis, the Committee shall submit a request to the Board for event(s) to be held the next fiscal year in order to ensure appropriate levels of funding may be allocated for community social events in the operating budget.
7. Generation of a community newsletter, as determined by the Committee. All publications shall be approved by the Board of Directors prior to distribution.
8. Moderation of any community social media accounts, as needed.
9. Draft and manage a directory of the membership, securing owner/resident information independently from each lot or family.

This Resolution shall be effective the date approved as noted below and shall remain in effect until otherwise rescinded, modified or amended by a majority of the Board of Directors.

**RESOLUTION ACTION RECORDED**

Resolution Type: Committee Charter  
Resolution Number: 2016-2

Motion by: Ms. Joluz Seconded by: Mr. Fajardo

**VOTE**

	YES	NO
<u>Art Fajardo</u> President	<u>X</u>	_____
<u>Mr. Joluz</u> Vice President/Secretary	<u>X</u>	_____
<u>R. Gallagher</u> Treasurer	<u>X</u>	_____

**ATTEST:**

Mr. Joluz  
Secretary

08/30/16  
Date