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WAKE COUNTY, NC 299 LAURA M RIDDICK REGISTER OF DEEDS PRESENTED & RECORDED ON 02/11/2010 AT 16:20:12

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STATE OF NORTH CAROLINA

WAKE COUNTY

CONSOLIDATION OF AMENDMENTS AND RESTATED BYLAWS FOR OLD RALEIGH VILLAS CONDOMINIUM OWNERS, ASSOCIATION, INC.

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#### WITNESSETH

WHEREAS, Olde Raleigh Villas Condominium Owners Association, Inc. ("Association") is a North Carolina non-profit corporation organized pursuant to Chapter 55A of the North Carolina General Statutes.

WHEREAS, on or about September 28, 2000, the duly elected and acting President of the Association executed the original Bylaws of the Association which were duly adopted at a meeting of the Board of Directors on September 28, 2000.

WHEREAS, on January 2007, the Association, through its President, caused to be recorded in Book 12379, Page 42 of the Wake County Registry an amendment to the Bylaws of the Association to amend Article V, Section 3.

WHEREAS, on May 25, 2007, the Association, through its President, caused to be recorded in Book 12573, Page 2349 of the Wake County Registry an amendment to the Bylaws of the Association to amend Article IV, Section 4, Article V, Section 11, Article VII, Section 2, Article VII, Section 12 and Article IX.

WHEREAS, on November 13, 2009, the Association, through its President, caused to be recorded in Book 13761, Page 36 of the Wake County Registry an amendment to the Bylaws of the Association to add Article II, Section 11 and amend Article V, Section 5 and Article V, Section 11.

WHEREAS, the Board of Directors of Olde Raleigh Villas Condominium Owners Association, Inc. desires to consolidate and restate the aforementioned amendments into the foregoing Consolidation of Amendments and Restated Bylaws for Olde Raleigh Villas Condominium Association, Inc.

NOW THEREFORE, the Board of Directors of Olde Raleigh Villas Condominium Owners Association, Inc. consolidates and restates the aforementioned Amendments into the foregoing Consolidation of Amendments and Restated Bylaws for Olde Raleigh Villas Condominium Association, Inc. This document is strictly for restating and consolidating the existing Bylaws and Amendments thereto, such that nothing herein shall change, alter or amend the previously executed Bylaws or Amendments in any way.

### BYLAWS OF OLDE RALEIGH VILLAS CONDOMINIUM OWNERS ASSOCIATION, INC.

#### ARTICLE I

#### PLAN OF UNIT OWNERSHIP

Section 1. Lands submitted to unit ownership. Olde Raleigh Villa Commons, Inc., a North Carolina corporation, hereafter known as the "Declarant", is the owner of certain lands lying in Raleigh, North Carolina, more particularly described in the Declaration of Condominium (herein "Declaration") for Olde Raleigh Villas Condominium, and has submitted said lands and the improvements thereon to unit ownership pursuant to the North Carolina Condominium Act by filing contemporaneously herewith the Declaration provided for in Chapter 47C of the North Carolina General Statutes.

Section 2. <u>Name of Condominium</u>. The lands and improvements submitted to unit ownership by said Declaration shall be known as Olde Raleigh Villas Condominium (herein "Condominium").

<u>Section 3</u>. <u>Applicability of Bylaws</u>. All present and future owners, mortgagees, lessees, and occupants of Units within the Condominium, and their agents, servants, and employees, and any other persons who may make use of the facilities of the Condominium in any manner, are subject to the Declaration, these Bylaws and to the Rules and Regulations adopted pursuant hereto, and to any amendments thereto upon the same being duly adopted.

The acceptance of a deed or conveyance to, or the entering into of a lease to, or the act of occupancy of, a Condominium Unit by any person shall conclusively establish the acceptance and ratification by such person of these Bylaws (and any Rules and Regulations adopted pursuant hereto), the Articles of Incorporation, and the Declaration as they may be amended from time to time, and shall constitute and evidence an agreement by such persons to comply with those governing documents.

## <u>ARTICLE II</u>

### **DEFINITIONS**

Section 1. "Association" shall mean and refer to Olde Raleigh Villas Condominium Owners Association, Inc., the association of Unit Owners of Olde Raleigh Villas Condominium.

Section 2. The "Property" shall mean all of the lands, buildings, improvements, fixtures and appurtenances, subjected to unit ownership under the North Carolina Condominium Act by the filing of the Declaration, which lands are more fully described in said Declaration.

Section 3. "Declarant" shall mean Olde Raleigh Villa Commons, Inc., a North Carolina corporation, and its successors and assigns to whom it shall make specific written assignment of its rights under the Declaration and these Bylaws.

<u>Section 4</u>. "Declaration" shall mean the instrument by which the Property is submitted to unit ownership pursuant to the provisions of the North Carolina Condominium Act and all amendments thereto.

Section 5. "Board" shall mean the Board of Directors of the Association.

Section 6. "Rules and Regulations" shall mean those written actions of the Board, duly

adopted, and amendments thereto, interpreting and applying the provisions of the Declaration and these Bylaws and establishing and prescribing the administration and management of the Condominium and the use, operation, and maintenance of the Condominium Common Elements, including, but not limited to, the establishment and imposition of fines, fees and penalties for violation of the Declaration, Bylaws or Rules and Regulations.

Section7. "Condominium Common Expenses" means and includes:

(a) All sums lawfully assessed against the Unit Owners by the Association;

(b) Expenses of administration, maintenance, repair or replacement of the Condominium

Common elements;

(c) Expenses agreed upon as Condominium Common Expenses by the Association;

(d) Expenses declared to be Condominium Common Expenses by the provisions of the North Carolina Condominium Act, by the Declaration or by the Bylaws;

(e) Hazard, and such other insurance premiums as the Declaration and/or Bylaws may require the Association to purchase;

(f) Taxes and public assessments levied against the Condominium Common Elements, not otherwise assessed against each Unit.

(g) Any utilities which, are Condominium Common Expenses as determined by the Association; and

(h) The cost of installing and maintaining fire and/or burglar alarm systems if these are provided for the benefit of all Units.

<u>Section 8</u>. "Unit" or "Condominium Unit" shall be that area in the Condominium defined in the Declaration and designated for separate ownership or occupancy.

<u>Section 9.</u> "Unit Owner" shall mean any person, corporation, partnership, association, trust or other legal entity, or any combination thereof who, or which, owns a Condominium Unit, or is lessee of a Condominium Unit founded on a leasehold estate condominium, including the Declarant.

<u>Section 10</u>. "Condominium Common Elements" shall be all that area in the Condominium other than the described Units.

<u>Section 11.</u> "Legal Entity Board Member" shall be any officer, director, agent or employee of a corporation, partner of a partnership, trustee or beneficiary of a trust, or manager of some other legal entity other than a natural person or persons who represents such legal entity as a member of the Board of Directors.

#### ARTICLE III

### **OFFICES**

<u>Section 1.</u> The principal office of the Association shall be located at 3419 Sir Colleton Court, Raleigh, North Carolina 27612.

Section 2. The registered office of the Association may, but need not be, identical with the principal office, but shall be located in North Carolina.

Section 3. The Association may have such other offices, either within or without the State of North Carolina, as the Board may from time to time determine or as the affairs of the Association may require.

### ARTICLE IV

#### ASSOCIATION OF UNIT OWNERS

<u>Section 1.</u> <u>Members</u>. The qualification of members, the manner of their admission to membership and termination of such membership shall be as set forth in the Articles of Incorporation of the Association and the Declaration.

<u>Section 2</u>. <u>Registration</u>. It shall be the duty of each Unit Owner to register his name and the number of his Unit with the Secretary of the Association. If a Unit Owner does not so register, the Association shall be under no obligation to recognize his membership.

Section 3. <u>Prohibition of Assignment</u>. The interest of a member in the Association assets cannot be transferred or encumbered except as an appurtenance to his Unit.

<u>Section 4.</u> <u>Annual Meetings.</u> An annual meeting of the Association shall be held for the purpose of electing members of the Board of Directors and for the transaction of such other business as may be properly brought before the meeting. The annual meeting shall be held in October of each year at a time which shall be set forth in the notice of meeting.

<u>Section 5.</u> <u>Substitute annual meetings</u>. If an annual meeting is not held on the day designated in the Bylaws, a substitute annual meeting may be called in the same manner as a special meeting. A meeting so called shall be designated and treated for all purposes as the annual meeting.

<u>Section 6.</u> <u>Special meetings</u>. Special meetings of the Association may be called at any time by the President; a majority of the members of the Board of Directors or by the President upon the written request of the Owners of not less than twenty percent (20%) of the voting interests in the Condominium Common Elements as established by the Declaration.

<u>Section 7.</u> <u>Place of meetings</u>. All meetings of the Association shall be held at the Condominium, or at such other place in Raleigh, North Carolina, as shall be designated in the notice of the meeting.

Section 8. <u>Notice of meetings</u>. Written or printed notice stating the place, day and hour of the meeting shall be delivered or mailed by first class mail, postage prepaid, not less than ten (10) nor more than fifty (50) days prior to the date of the meeting by the Secretary to each

person entitled to vote at such meeting.

In the case of an annual meeting, substitute annual meeting, or special meeting, the notice of meeting shall state the time and place of the meeting as well as the items on the agenda to be considered, including, but not limited to, the general nature of any proposed amendment to the Declaration or Bylaws, any budget changes, or any proposal to remove an officer or director.

When a meeting is adjourned for thirty (30) days or more, notice of the reconvening of the adjourned meeting shall be given as in the case of an original meeting. When a meeting is adjourned for less than thirty (30) days in any one adjournment, it shall not be necessary to give notice of the reconvening of the adjourned meeting other than by an announcement at the meeting at which the adjournment is effective.

<u>Section 9.</u> <u>Quorum</u>. The presence in person or by proxy at the beginning of any meeting of members constituting twenty (20%) percent of the total votes entitled to be cast shall constitute a quorum. The Association shall not be entitled to cast votes allocated to Units it owns. Unless otherwise expressly provided herein or required by the North Carolina Condominium Act, as now written or hereafter amended, any action, consistent with the notice of such meeting, may be taken at any meeting of the Association at which a quorum is present upon the affirmative vote of the members having a majority of the total votes present at such meeting.

If a quorum is not present at the opening of any meeting, the meeting may be adjourned from time to time by vote of a majority of the voting members present, either in person or by proxy, and shall be reconvened at the date and time determined at the adjourned meeting, subject to the notice requirements set forth in Section 8 of this Article. Upon the reconvening of any meeting adjourned for lack of a quorum, the quorum required at such subsequent meeting shall be one-half (1/2) that required at the preceding meeting.

<u>Section 10.</u> <u>Voting members; proxies</u>. There shall be one person with respect to each Unit who shall be entitled to vote at any meeting of the Association, herein referred to as the "voting member". The voting member may be the Owner of a Unit, or an Owner designated by a majority of the several Owners of a Unit, or may be some other person designated by such Owner or Owners to act as proxy on his or their behalf and who need not be an Owner. The Association may not cast a vote for any Units owned by it. Designation of the voting member or of a proxy shall be made in writing to the Secretary and shall be revocable at any time prior to the meeting by actual notice to the Secretary by the Owner or a majority of the Owners, as the case may be. Once a meeting has been commenced a Unit Owner may not revoke a proxy given except by written notice of revocation delivered to the person presiding over the meeting. A proxy is void if not dated, and a proxy shall terminate at the time specified in the proxy or one year from date, whichever is earlier.

<u>Section 11</u>. <u>Voting rights: multiple Owners</u>. If only one of the multiple Owners of a Unit is present at a meeting of the Association, he is entitled to cast all the votes allocated to the Unit. If more than one of the multiple Owners are present, the votes allocated to that Unit may be cast only in accordance with the agreement of a majority in interest of the multiple Owners. Majority agreement is conclusively presumed if any one of the 'multiple Owners casts the votes allocated to that Unit without protest being made promptly to the person presiding over the meeting by any of the other Owners of the Unit.

If a Unit is owned by more than one person, each owner of the Unit may vote or register protest to the casting of votes by the other Owners of the Unit through a duly executed proxy.

<u>Section 12</u>. <u>Voting rights: cumulative voting</u>. The vote cast by, or on behalf of, the Owner or Owners of a Unit shall be that allocated interest owned in the Condominium Common Elements by such Unit Owner or Owners as set forth in the Declaration. In all elections for members of the Board of Directors, each voting member shall be entitled to vote its allocated interest for each director or directors to be elected, and the candidate or candidates receiving the highest number of votes with respect to the number of offices to be filled shall be deemed elected. Cumulative voting shall not be permitted.

<u>Section 13</u>. <u>Waiver of notice</u>. Any Unit Owner, at any time, may waive notice of any meeting of the Association in writing, and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a Unit Owner at any meeting of the Association shall constitute a waiver of notice by him of the time and place thereof except where a Unit Owner attends a meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called. If all of the voting members are present at any meeting of the Association, no notice shall be required, and any business may be transacted at any meeting.

Section 14. Informal action by Unit Owners. Any action which may be taken at a meeting of the Association may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the persons who would be entitled to vote upon such an action at a meeting and filed with the Secretary of the Association to be kept in the Association minute book.

## ARTICLE V

### **BOARD OF DIRECTORS**

<u>Section 1</u>. <u>General powers</u>. The business affairs of the Association shall be managed and directed by the Board of Directors of the Association or by such executive committees as the Board may establish pursuant to these Bylaws. If any of the authority of the Board of Directors is vested in any committee, one member of each such committee shall be a Board member.

<u>Section 2.</u> <u>Initial Board.</u> There shall be an initial Board of three directors, appointed by, the Declarant, who shall serve until their successors are appointed or elected and qualified.

<u>Section 3.</u> <u>Number and Term</u>. The affairs of this Association shall be managed by a Board of five (5) directors. Beginning at the first annual meeting following termination of the Class B membership, three (3) directors shall be elected by the membership to serve a two-year term and two (2) directors shall be elected to serve a one-year term. At each annual meeting thereafter, the membership shall elect for two-year terms the number of directors corresponding with the number of expired terms that year, such that directors will be elected so that their terms are staggered, with at least two (2) directors being elected for a two-year term at each annual meeting, depending upon the number of vacant positions from time to time.

Section 4. <u>Election of directors</u>. Except for the appointed directors provided for in Section 3 of this Article and as otherwise provided in Section 5 of this Article, the directors shall be

elected at the annual meeting of the Association, and those candidates who receive the highest number of votes shall be elected.

## Section 5. Removal

(a) Any elected director may be removed from office, with or without cause by an affirmative vote of sixty-seven percent (67%) of the allocated interests of Unit Owners present and entitled to vote at a special meeting called for the purpose. If any director is so removed, a new director may be elected at the same meeting.

(b) If any elected director is physically absent from three consecutive board meetings for any reason, the remaining Board members may, by majority vote, remove such elected director from his or her position on the Board. If any director is so removed, a new director may be elected by a majority vote of the remaining director or directors, even if less than a quorum.

(c) If any elected director is physically absent from six board meetings for any reason during his or her term, the remaining Board members may, by majority vote, remove such elected director from his or her position the Board. If any director is so removed, a new director may be elected by a majority vote of the remaining director or directors, even if less than a quorum.

Section 6. <u>Vacancies</u>. An elective vacancy occurring in the Board of Directors, including directorships not filled by the voting members, may be filled by a majority of the remaining directors, though less than a quorum, or by the sole remaining director;

<u>Section 7.</u> <u>Compensation</u>. The Board of Directors shall receive reimbursement for expenses, but shall receive no compensation for their services unless expressly allowed by the Association upon the affirmative vote of its members.

<u>Section 8</u>. <u>Executive committees</u>. The Board of Directors, by resolution adopted by a majority of the number of directors fixed by these Bylaws, may designate two or more directors to constitute an executive committee, which committee, to the extent provided in such resolution, shall have and may exercise all of the authority of the Board of Directors in the management of the Association.

<u>Section 9.</u> <u>Powers</u>. The Board of Directors shall have the powers necessary for the administration of the affairs of the Association as specified by law, the Declaration or these Bylaws, and may do all such acts and things, except such acts as by law, by the Declaration, or by these Bylaws may not be delegated to the Board of Directors.

The Board of Directors shall not have the power to:

- (a) amend the Declaration;
- (b) terminate the Condominium;

(c) elect members of the Board of Directors (except that the Board shall have the power to fill vacancies as hereinbefore set forth); or

(d) determine the qualifications, powers and duties, or terms of office of the Board members.

Section 10. Duties. It shall be the duty of the Board of Directors to:

(a) Administer, operate, maintain and repair the Condominium Common Elements.

(b) Enter any Unit and perform any repairs, maintenance or construction for which the Association is responsible at reasonable times and hours and with as little inconvenience to the Unit Owner as practicable. The Association shall repair any damages to the Unit caused by such repair, maintenance or construction, and all costs incurred in performing these duties shall be a Common Expense of the Association, unless the Board shall determine that the repairs, maintenance or construction was necessitated by the negligence, misuse, unlawful act, or act in violation of the Declaration, these Bylaws or the Rules and Regulations of the Association by the Unit Owner, in which event such costs may be assessed against the Unit Owner, as by the Declaration prescribed.

(c) Determine the Condominium Common Expenses arising from the costs of administration, operation, care, upkeep, maintenance, repair and construction of the Condominium Common Elements, including, without limitation, reserves for repair, reconstruction or replacement.

(d) Fix and assess in the manner provided by law and in the Declaration, the proportionate part of the Condominium Common Expenses of each Unit Owner within the Condominium.

(e) Collect and enforce the collection of Condominium Common Expenses in the manner provided by law and in the Declaration, including, but not limited to legal proceedings for the enforcement of liens.

(f) Employ and dismiss personnel necessary to the maintenance and operation of the Condominium Common Elements.

(g) Adopt, amend, publish and enforce reasonable Rules and Regulations that it deems advisable and necessary for the proper administration, operation, maintenance, conservation, and beautification of the Condominium and for the health, comfort, safety, and general welfare of the Owners and occupants of the Units. Copies of the published Rules and Regulations and amendments thereto shall be given to all the Owners and occupants and the Association and Condominium shall be administered, operated and maintained in conformity with such rules and regulations.

(h) Designate depositories for Association funds and the officers, agents and/or employees having the authority to deposit and withdraw such funds; and, in its discretion, to require such officers, agents or employees to be bonded in such amounts as it deeins necessary.

(i) Sign all mortgages, deeds of trust, agreements, contracts, vouchers for payment of expenditures, deeds and other instruments in such manner as from time to time shall be determined by written resolution of the Board. In the absence of such determination by the Board, such documents shall be signed by the President and the Secretary.

(j) Procure and maintain adequate insurance of such nature and in such amounts as is

provided in the Declaration, and such other insurance as the Board may deem necessary or appropriate, including, without limitation hazard insurance, liability insurance and officers and directors liability coverage.

(k) Appoint such committees as are provided for in these Bylaws and the Declaration.

(1) Exercise their powers in good faith and do and perform such other matters and things not expressly prohibited by law, the Declaration, or these Bylaws as are necessary and appropriate to the proper administration, operation and maintenance of the Association and the Condominium.

(m) Give written notice of any default by the mortgagor of any Unit in the performance of such mortgagor's obligations under the Declaration or Bylaws which is not cured within thirty (30) days after default to any holder of a mortgage on such Unit who requests such notice.

(n) Prepare an annual budget in which there shall be established the assessments of each Unit Owner for the Condominium Common Expenses.

(o) Pay all taxes, charges and assessments which are or may become liens against any part of the Condominium, other than Condominium Units and the appurtenances thereto, and assess the same against the members and their respective Condominium Units.

(p) Make, or contract for the making of, repairs, additions and improvements to or alterations of the Condominium and repairs to and restoration of the Condominium, in accordance with these Bylaws, after damage or destruction by fire or other casualty or as a result of condemnation or eminent domain proceedings.

(q) To enforce by legal means or proceedings the provisions of the Articles of Incorporation, the Bylaws, the Declaration of Condominium and the Rules and Regulations promulgated hereunder.

(r) To regulate the use of the parking areas and facilities including the designation of specific spaces for specific Units and including designation for the public in conformity with governmental requirements.

(s) To review and to approve architectural changes, alterations or modifications of Condominium Units.

(t) To establish fines and penalties for late payment of assessments and for violations of the Declaration, Bylaws and the Rules and Regulations.

(u) To impose reasonable charges for services especially provided to one or more Unit Owners which charges or costs should not otherwise be a Common Expense.

(v) To institute, defend or intervene on behalf of the Association in litigation or administrative proceedings affecting the Condominium.

(w) To cause additional improvements to be made to the Condominium Common Elements.

(x) To incur liabilities and to encumber or sell the Condominium Common Element as by law permitted.

(y) To grant easements, leases, licenses; and concessions through or over the Condominium Common Element.

(z) To exercise all other duties to which similar organizations have the power to perform and as by law provided.

(a-a) To hire and terminate managing agents and to delegate to such agents such powers and duties as the Board shall determine, except such as are specifically required by the Declaration, the Articles, these Bylaws, or the Act, to be done by the Board or the members.

<u>Section 11.</u> Persons who may serve. Every elected member of the Board shall be a Unit Owner, Co-owner, or the spouse of a Unit Owner or Co-owner, unless the Owner is a corporation, partnership, trust or other legal entity other than a natural person or persons, in which event a Legal Entity Board Member, as defined by Article II, Section 11 of this Amendment to the Bylaws, shall be eligible to serve as a member on the Board. No unit that has been represented on the Board for two or more consecutive two-year terms shall be eligible to again be represented on the Board until the expiration of a two-year term during which such unit has not been represented on the Board. A unit shall be deemed represented on the Board if either of joint Unit Owners, or Unit Owner, a Unit Owner's spouse, or a Legal Entity Member has served on the Board. In the event any unit is transferred to a subsequent unit owner(s), the previous terms served by the former Unit Owner, Co-owner, spouse of a Unit Owner or Coowner, or Legal Entity Board Member shall not operate to prevent the subsequent unit owner(s) from serving as an elected member of the Board.

Liability of the Board. The members of the Board of Directors shall not be Section 12. liable to the Unit Owners for any mistake of judgment, negligence or otherwise except for their own individual willful misconduct or bad faith. The Association shall indemnify and hold harmless each of the members of the Board against all contractual liability to others arising out of contracts made by the Board on behalf of the Association unless any such contracts shall have been made in bad faith or contrary to the provisions of the Declaration or these Bylaws. It is intended that the members of the Board of Directors shall have no personal liability with respect to any contract made by them on behalf of the Association, except to the extent of their liability as Unit Owners. It is also intended that the liability of any Unit Owner arising out of any contracts made by the Board of Directors or out of the aforesaid indemnity in favor of the members of the Board shall be limited to such proportions of the total liability thereunder as his interest in the Condominium Common Elements bears to the interest of all of the Unit Owners in the Condominium Common Elements. Every agreement made by the Board or by the manager on behalf of the Association shall provide that the members of the Board of Directors, or the manager, as the case may be, are acting only as agents for the Association, and shall have no personal liability thereunder (except as Unit Owners), and that each Unit Owner's liability thereunder shall be limited to such proportion to the total liability thereunder as his interest in the Condominium Common Elements of the Condominium bears to the interest in said Condominium Common Elements of all Unit Owners in the Condominium.

#### ARTICLE VI

## MEETINGS OF DIRECTORS

<u>Section 1.</u> <u>Organizational meeting</u>. The initial Board of Directors shall meet prior to conveyance of the first Unit by the Declarant. No notice to the Directors shall be necessary in order to legally constitute such meeting, provided that a quorum shall be present.

<u>Section 2</u>. <u>Regular meetings</u>. A regular meeting of the Board shall be held immediately after and at the same place as the annual meeting or substitute annual meeting of the Association. The Board may provide by adoption of an appropriate resolution for the time and place for other regular meetings of the Board, but the Board shall meet at least once each calendar quarter.

<u>Section 3.</u> <u>Special meetings</u>. Special meetings of the Board may be called by or at the request of the President or by any two Directors. Such meetings may be held at any place within the city of the principal office.

<u>Section 4</u>. <u>Notice of meetings</u>. Regular meetings of the Board of Directors may be held without notice. The person or persons calling a special meeting of the Board shall give actual notice, oral or written, to all Directors of the time, place and purpose of such meeting at least two days prior thereto.

Attendance by a Director at a meeting shall constitute a waiver of notice of such meeting except where a Director attends the meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called.

<u>Section 5.</u> <u>Waiver of notice</u>. Any member of the Board of Directors may give written waiver of notice at any time of any meeting of the Board, and such waiver shall be deemed equivalent to the giving of such notice. If all of the members of the Board are present at any meeting thereof, no notice shall be required and any business may be transacted at such meeting.

<u>Section 6.</u> <u>Quorum</u>. A majority of the number of Directors fixed by these Bylaws shall be required for, and shall constitute a quorum for, the transaction of business at any meeting of the Board of Directors.

Section 7. <u>Manner of acting</u>. Except as otherwise provided in this section, the act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors.

A vote of a majority of the number of Directors fixed by the Bylaws shall be required to adopt a resolution constituting an executive committee.

Section 8. Organization. Each meeting of the Board of Directors shall be presided over by the President and in the absence of the President, by the Vice President, and in the absence of the Vice President, by any person selected to preside by vote of the majority of the Directors present. The Secretary, or in his absence, an Assistant Secretary, or in the absence of both the Secretary and the Assistant Secretary, any person designated by the presiding officer of the meeting shall act as Secretary of the meeting. <u>Section 9.</u> <u>Informal action of Directors</u>. Any action taken by a majority of the Directors without a meeting shall constitute Board action if written consent to the action in question is signed by all the Directors and filed with the minutes of the proceedings of the Board, whether done before or after the action is taken.

<u>Section 10</u>. <u>Minutes</u>. The Board, and all committees to which the Board shall have delegated any of its authority, shall keep minutes of all the proceedings of the Board and the committees.

<u>Section 11</u>. <u>Fidelity bonds</u>. The Board of Directors shall require any director, officer, employee or agent of the Association handling or responsible for Association funds to be covered by an adequate fidelity bond. The premiums on such bond shall constitute a Common Expense.

### ARTICLE VII

### **OFFICERS**

<u>Section 1.</u> <u>Designation</u>. The principal officers of the Association shall be a president, a secretary, a treasurer and such vice presidents, assistant secretaries, assistant treasurers and other officers as the Board of Directors may from time to time elect. Any two or more offices may be held by the same person, except that the office of President and Secretary may not be held by the same-person.

Section 2. Elections.

<u>Section 2.1</u> <u>Election and term.</u> All officers of the Association shall be elected by the Board of Directors, and such elections may be held at the regular or special meetings of the Board.

Each officer shall hold office for a period of one (1) year or until his death, resignation, retirement, removal, disqualification or his successor is elected and qualified.

Section 2.2. Election Procedures.

a) <u>Elections Committee.</u> At least ninety (90) days prior to each annual meeting of the Association, the Board shall appoint an Elections Committee consisting of one member of the Board whose term is not then expiring and at least two (2) other unit owners in good standing. The Elections Committee shall actively seek out eligible persons willing to stand for election, including sitting Board members eligible for reelection, The Elections Committee shall administer election procedures that are approved by the Board providing for the election of Board members by ballot of the unit owners at the Annual Meeting.

b) <u>Nominations</u>. For each Annual Meeting, a call for nominations shall be sent to all unit owners at least forty-five (45) days prior to sending notice of an election. Persons qualified to be Board Directors may be nominated for election only by a nominating petition, submitted to the Elections Committee at least fifteen (15) days before the mailing of notice of the Annual Meeting at which the election is to be held. The nominating petition must be signed by at least four (4) unit owners, not including the potential nominee, and accompanied by a document signed by the potential nominee indicating willingness to serve as a Board Director. Each potential nominee shall submit to the Elections Committee for posting on the official lobby bulletin board of each building, a resume setting forth the nominee's qualifications and experience to be a Board Director. Providing that there are a sufficient number of candidates to fill all Board vacancies, no

additional nominations may be made from the floor at the Annual Meeting. If there are not a sufficient number of candidates to fill all Board vacancies, then nominations of eligible unit owners within the meaning of Article V, Section 11, may be made from the floor at the Annual Meeting to the extent needed to fill those vacancies. In such case, the nominee or nominees for the vacancies shall be the eligible unit owner receiving the highest number of votes.

Section 3. <u>Removal</u>. Any officer or agent elected or appointed by the Board of Directors may be removed by the Board with or without cause, and any officer or agent appointed or designated by the Declarant may be removed by the Declarant with or without cause. Such removal, however, shall be without prejudice to the contract rights, if any, of the person so removed.

Section 4. <u>Compensation</u>. No officer shall receive any compensation, from the Association for acting as such, but the Board may reimburse any officer for any direct expenses incurred by him in the performance of his duties as such officer and such reimbursement shall be a Common Expense.

<u>Section 5.</u> <u>President</u>. The President shall be the principal executive officer of the Association and, subject to the control of the Board of Directors, shall supervise and control the management of the Property. The President shall, when present, preside at all meetings of the Board and of the Association, and, in general, shall perform all duties incident to the office of the President and such other duties as may be prescribed from time to time by the Board.. The president shall have prepared, execute, certify and have recorded amendments to the Declaration on behalf of the Association.

<u>Section 6.</u> <u>Vice President</u>. The Vice President, and if there be more than one, the Vice Presidents shall, in the absence or disability of the President, have the powers and perform the duties of said office. In addition, each Vice President shall perform such other duties and have such other powers as shall be prescribed by the President.

<u>Section 7.</u> <u>Secretary</u>. The Secretary shall keep accurate records of the acts and proceedings of all meetings of the Association and of the Board. He shall give, or cause to be given, all notices required by law and these Bylaws. He shall have general charge of the minute books and records of both the Association and of the Board. He shall sign such instruments as may require his signature, and, in general, shall perform all duties incident to the office of Secretary and such other duties as may be assigned to him from time to time by the President or by the Board of Directors.

<u>Section 8.</u> <u>Treasurer</u>. The Treasurer shall have custody of all Association funds and securities and shall receive, deposit, or disburse the same under the direction of the Board of Directors. He shall keep full and accurate records of the finances of the Association in books specially provided for that purpose. He shall cause a true statement to be prepared as of the close of each fiscal year setting forth, in reasonable detail, the assets and liabilities of the Association. The changes in surplus for such fiscal year, and the result of the operations of the Association. The statement shall be filed and kept available for inspection by any Unit Owner for a period of three (3) years and the Treasurer shall mail or otherwise deliver a copy of the latest statement to each Unit Owner and member of the Board of Directors annually on or before thirty (30) days prior to the annual meeting of the Association, covering the preceding fiscal year. The Treasurer shall also prepare and file all reports and returns required by Federal, State or local laws, and shall generally perform all other duties as may be assigned to him from time to time by .the

President or the Board of Directors.

<u>Section 9.</u> <u>Assistant Secretaries and Treasurers</u>. The Assistant Secretaries and Assistant Treasurers, if any, shall, in the absence or disability of the Secretary or the Treasurer, respectively, have all the powers and perform all of the duties of those officers, and they shall, in general, perform such other duties as shall be assigned to them by the Secretary or Treasurer, respectively, or by the President or Board of Directors.

### ARTICLE VIII

## **OPERATION OF THE PROPERTY**

Section 1. Determination of Condominium Common Expenses and fixing of common expense. The Board of Directors, from time to time, and at least annually, shall prepare a budget for the Association, determine the amount of the "Condominium Common Expenses" payable by the Unit Owners to meet the expenses of the Association, and shall allocate and assess the Condominium Common Expenses of the Condominium among the Unit Owners thereof as set forth in the Declaration. A part of the Condominium Common Expenses of the Condominium shall include, among other things, and without limitation, the administrative expenses of the Association, and Condominium maintenance, repair and replacement costs of the Condominium Common Elements, utilities costs, Unit acquisition costs and the costs of all premiums for insurance obtained pursuant to the provisions of the Declaration. The budget of the Condominium in the discretion of the Board, and as necessary, may include, without limitation, amounts for: funding deficits for any prior year; a reserve for working capital; a reserve for maintenance and replacement; and a general operating reserve.

The Condominium Common Expenses of the Association may also include such amounts as may be required for the purchase or lease by the Board, or its designee, on behalf of the Association of any Unit whose Owner has elected to sell or lease such Unit or of any Unit which is to be sold at foreclosure or other judicial sale.

Within thirty (30) days after adoption of a proposed budget for the Association, the Board of Directors shall provide a summary of the proposed budget to all Unit Owners and shall give notice for a date and time for a meeting of Unit Owners to consider ratification of the proposed budget. The meeting shall be held not less than fourteen (14) days nor more than thirty (30) days after mailing of the summary and notice. There is no requirement that a quorum of members be present. The budget, upon a vote of those members present at such meeting, shall be conclusively presumed to be ratified unless by a vote of a majority of all Unit Owners the budget is rejected. In the event of rejection of the proposed budget, the budget last ratified shall be in effect until a new budget is ratified under the procedure set forth above.

Section 2. Payment of Condominium Common Expenses. All Unit Owners shall be obligated to pay the Condominium Common Expenses assessed by the Board of Directors pursuant to the provisions of Section 1 of this Article at such time or times as the Board shall determine.

No Unit Owner shall be liable for the payment of any part of the Condominium Common

Expenses assessed against his Unit subsequent to a consummated sale, transfer or other conveyance by him (made in accordance with the provisions of the Declaration and applicable restrictions of record) of such Unit, together with his interest in the Condominium Common Elements (including limited Condominium Common Elements) as defined in the Declaration. A purchaser of a Unit shall be jointly and severally liable with the seller for the payment of the Condominium Common Expenses assessed against such Unit prior to the acquisition by the purchaser of such Unit, without prejudice to the purchaser's right to recover from the seller the amounts paid by the purchaser therefor. Provided, that a first lien mortgagee or other purchaser of a Unit at a foreclosure sale of such Unit shall not be liable for, and such Unit shall not be subject to, a lien for the payment of Condominium Common Expenses assessed prior to such foreclosure sale, and such unpaid Condominium Common Expenses shall be deemed to be Condominium Common Expenses collectible from all of the Unit Owners, including such purchaser, his successors and assigns.

<u>Section 3.</u> <u>Collection of assessments</u>. After the first Unit is sold, the Board of Directors shall assess Condominium Common Expenses against the Unit Owners from time to time and at least annually and shall take prompt action to collect any Condominium Common Expenses due from any Unit Owner which remains unpaid for more than thirty (30) days from the due date of the payment thereof. In the event of an increase in such Condominium Common Expenses, the Board of Directors shall advise each Unit Owner, in writing, of such increased assessment at least one month prior to the date of which the first increased payment is due.

Section 4. Default in payment of Condominium Common Expenses. In the event of default by any Unit Owner in paying to the Board of Directors the Condominium Common Expenses as determined by the Board, such Unit Owner shall be obligated to pay interest at the highest rate permitted by law, but not to exceed twelve percent (12%) per annum on such Condominium Common Expenses from the due date thereof, together with any penalty established by the Board for nonpayment and with all expenses, including reasonable attorneys' fees incurred by the Board in any proceeding brought to collect such unpaid Condominium Common Expenses. The Board shall have the right and duty to attempt to recover such Condominium Common Expenses, together with penalties and the interest thereon and the expenses of the proceeding, including reasonable attorneys' fees in any action to recover the same brought against such Unit Owner, or by foreclosure of the lien on such Unit.

<u>Section 5.</u> Foreclosure of liens for unpaid Condominium Common Expenses. In any action brought by the Board to foreclose on a Unit because of unpaid Condominium Common Expenses, the Unit Owner shall be required to pay a reasonable rental for the use of his Unit, and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the same. The Board, acting on behalf of all Unit Owners, or on behalf of any one or more individual Unit Owners, if so instructed, shall have the power to purchase such Unit at the foreclosure sale and to acquire, hold, lease, mortgage, convey, or otherwise deal with the same, subject, however, to applicable restrictions of record. A suit to recover a money judgment for unpaid Condominium Common Expenses may be maintainable without foreclosing or waiving the lien securing the same.

<u>Section 6.</u> <u>Statement of Condominium Common Expenses</u>. The Board of Directors shall promptly provide any Unit Owner, its grantee or contract purchaser making written request therefor, a written statement of all unpaid Condominium Common Expenses due from such Unit

#### Owner.

<u>Section 7.</u> <u>Abatement and restraint of violations by Unit Owners.</u> The violation of any rule or regulation adopted by the Board, the breach of any Bylaw contained herein, or the breach of any provision of the Declaration shall give the Board the right, in addition to any other rights set forth in these Bylaws:

(a) To enter the Unit in which, or as to which, such violation or breach exists and to summarily abate and remove, at the expense of the defaulting Unit Owner, any structure, thing, or condition that may exist therein contrary to the intent and meaning of the provisions hereof, and the Board shall not thereby be deemed guilty in any manner of trespass; or

(b) To enjoin, abate or remedy by appropriate legal proceedings, either at law or in equity, the continuance of any such breach.

(c) To assess against the Unit Owner a fine, not to exceed the maximum amount permitted by law, the procedures for which are set forth in the Declaration.

Section 8. Maintenance and repair.

(a) Maintenance of Unit. All maintenance and repairs to any Unit, ordinary or extraordinary (other than maintenance of and repairs to any Condominium Common Elements contained therein not necessitated by the negligence, misuse, or neglect of the Owner of such Unit, his guests, lessees, employees, servants or invitees) shall be made by the Owner of such Unit. Each Unit Owner shall-be responsible for all damages to any other Unit and to the Condominium Common Elements. Procedures for determining such liability and the amount thereof to the Condominium Common Elements shall be as set forth in the Declaration.

(b) <u>Maintenance of Condominium Common Elements.</u> All maintenance, repairs and replacements to the Condominium Common Elements, whether located inside or outside of the Units (unless necessitated by the negligence, misuse or neglect of a Unit Owner, his guests, lessees, employees, servants or invitees, in which case such expense shall be charged to such Unit Owner), shall be made by the Board and shall be charged to all Unit Owners as a Common Expense of the Condominium.

Section 9. Utility equipment. Each Unit Owner shall own and be responsible for the repair, maintena

Section 10. Additional, alterations, or improvements by Unit Owners. No Unit Owner shall make any addition, alteration or improvement in or to his Unit which is structural, or change the appearance of the Condominium Common Elements, or change the exterior of any Unit without the prior written consent of the Board of Directors. The Board shall have the obligation to answer any written request by a Unit Owner for approval of a proposed structural addition, alteration or improvement in such Owner's Unit or Common Element change or exterior modification within thirty (30) days after such request is received in writing by the Board, and failure to do so within the stipulated time shall constitute a consent by the Board to the proposed change. Such approval standard shall be in accordance with regulations issued for that purpose and the Declaration.

Section 11. Use of Units and Condominium Common Elements.

(a) The use of the Units, Condominium Common Elements, Limited Condominium Common Elements, and other property and appurtenances within the Condominium shall be in accordance with the provisions regarding same as set forth in the Declaration:

No use or practice shall be permitted at the Condominium which is the source of annoyance to Unit Owners or which interferes with the peaceful possession and proper use of the Condominium by the Unit Owners. All parts of the Condominium shall be kept in a clean and sanitary condition, and no rubbish, refuse, or garbage shall be allowed to accumulate nor any fire or safety hazard allowed to exist. It shall be the responsibility of each Unit Owner and the Board of Directors to prevent the development of conditions which render the Condominium, or any portion thereof, unclean, unsightly, of unkempt, or which substantially decreases the appearance of the area as a whole. No Unit Owner shall make or permit any use of his Unit or of the Condominium Common Elements which will increase the rate of insurance upon the Condominium or any Unit or which shall cause the cancellation of any insurance. No immoral, improper, offensive, or unlawful use shall be made of the Condominium or any portion thereof. The size, type, and location of garbage receptacles shall be in accordance with reasonable standards established by the Board. All valid laws, zoning ordinances and regulations of all governmental bodies having jurisdiction thereof shall be observed. The responsibility of meeting the requirements of governmental bodies which require maintenance, modification or repair of the Condominium shall be the same as the responsibility for the maintenance and repair of the Condominium concerned.

(c) Until all of the Units of the Declarant referred to in Article I, Section 1, hereof have been sold, neither the Unit Owners nor the Board shall interfere with the sale of additional Units. Declarant may make such use of the unsold Units and the Condominium Common Elements as may facilitate such completion and sale, including, but not limited to, the rental of the same, showing of the Units or Condominium and the display of signs and maintenance of a show Unit or Units and sales office.

Right of access. The acceptance of any conveyance of lease of any Unit or Section 12. the use of occupancy of such Unit shall conclusively establish the grant of a right and easement of access to his Unit by the Owner, lessee, or occupant to the Board, the Association or Condominium manager, if any, and/or any other person authorized by the Board or the manager, for the purpose of making inspections or for the purpose of correcting any condition originating in his Unit and threatening another Unit or Common Element, or for the purpose of performing installations, alterations, maintenance, or repairs to the Condominium Common Elements in his Unit or elsewhere in the building in which his Unit is located, or to correct any condition which violates the provisions of any mortgage or policy of insurance covering another Unit; provided, that, except in an emergency, request for entry must be made in advance and such entry must be at a time reasonably convenience to the Unit Owner. In case of an emergency, such right of entry shall be immediate, whether or not the Unit Owner is present at the time. In order to effectuate the intent of this section, each Unit Owner is required to participate in the master key system as provided for in the Rules and Regulations attached as Exhibit D to the Declaration of Condominium for Olde Raleigh Villas Condominium Owners Association. Inc.

<u>Section 13</u>. <u>Entry by Board</u>. In the event any Unit Owner permits any use of the premises or practice in violation of the provisions of Section II of this Article, and such Owner fails to cure said violation within thirty (30) days of the Board's request to do so, agents of the Board may enter upon the premises and cure said violation at the expense of such Unit Owner or Owners.

Section 14. Rules of conduct. Rules and Regulations concerning the use of the Units and the Condominium Common Elements may be promulgated and amended by the Board. Copies of such Rules and Regulations shall be furnished by the Board to each Unit Owner, and all amendments and new Rules and Regulations shall be furnished to Unit Owners prior to the time that amendment or new rule or regulation becomes effective.

<u>Section 15.</u> <u>Utility charges</u>. To the extent that utilities shall be supplied to each Unit through separate meters, the cost of the same shall be borne by the respective Unit Owners. Should any utility be supplied through a common metering system to more than one Unit, but not all Units, the Association shall prorate the usage and cost among them and the cost shall be treated as an assessment if not paid promptly by each Unit upon proration. All charges for water, electricity, and other utilities used in connection with the maintenance and use of the Condominium Common Elements shall be a Common Expense of the Association. Utilities supplied through a common meter to all Units can be treated as a Common Expense or prorated among all Units as the Association shall deem appropriate.

### ARTICLE IX

#### **RECORDS AND AUDITS**

The Board of Directors or the manager shall keep detailed records of actions of the Board and the manager, minutes of the meetings of the Board of Directors, minutes of meetings of the Association, and financial records and books of accounts of the Property, including a chronological listing of receipts and expenditures, which, among other things, shall contact the amount of each assessment of the Condominium Common Expenses against each Unit, the date when due, and amounts paid thereon, and the balance remaining unpaid, and including maintenance and repair expenses of the Condominium Common Elements and any other expenses incurred. The financial records and books of account shall be available for examination by any Unit Owner or his duly authorized agent or attorney at convenient hours on working days by prior arrangement with the Board or the manager. All books and records shall be kept in accordance with good and accepted accounting practices.

## ARTICLE X

## **OPERATION PRIOR TO INITIAL MEETING OF BOARD**

Prior to the first meeting of the initial Board of Directors, all functions of the Association - and of the Board of Directors as herein set forth shall be performed and carried out by the Declarant through its officers and agents.

#### <u>ARTICLE XI</u>

### AMENDMENT OF BYLAWS

<u>Section 1</u>. <u>Amendment by Owners</u>. Except as provided in Section 2 below, these Bylaws may be amended by the affirmative vote of the voting members having at least sixty-seven percent (67%) of the aggregate allocated interests in the Condominium Common Elements, cast in person or by proxy at a meeting duly held in accordance with the provisions of the Bylaws, or by written agreement and, in addition, the consent of the Declarant so long as its rights to appoint directors has not expired as

set forth in Section 3, Article V. Such amendment shall be executed in the name of the Association and recorded in the Office of the Register of Deeds of the county in which the Condominium is located. No such amendment shall be effective until duly recorded as aforesaid.

<u>Section 2</u>. <u>Amendment by Declarant or the Board</u>. The Declarant, for so long as it controls the Board, and thereafter, the Board of Directors, may amend these Bylaws without the consent of the Owners:

(a) To conform to the requirements of any law or governmental agency having legal jurisdiction over the Condominium or to qualify the Condominium or any Units therein for mortgage or improvement loans made or insured by a governmental agency or to comply with the requirements of law or regulations of any governmental corporation or agency regarding purchase of mortgage interests in Units by such agency; and,

(b) To further completion and development of the Condominium as by the Declaration or by law provided and to facilitate and exercise any rights reserved unto Declarant as provided by law or by the Declaration.

No amendments made pursuant to this Section 2 shall be effective until duly recorded in the Office of the Register of Deeds of the county in which the Condominium is located.

<u>Section 3.</u> <u>Amendment prior to sale of Unit</u>. Declarant shall have the right to amend these Bylaws at any time prior to recording of the sale of the first Unit to an Owner by filing an amendment in the Office of the Register of Deeds for the county in which the Condominium is located with a certificate certifying the fact that no sale has previously occurred.

## ARTICLE XII

## PARLIAMENTARY AUTHORITY

Robert's Rules of Order, Newly Revised, shall govern the conduct of Association proceedings when not in conflict with the Declaration, these Bylaws, the Articles, the Condominium Act, or any statutes of the State of North Carolina applicable thereto. The chairman of the meeting shall have the authority to appoint a parliamentarian.

## ARTICLE XIII

#### COMPLIANCE WITH THE ACT: CONFLICT: SEVERABILITY

These Bylaws are established in compliance with the Condominium Act, as amended. Should any of the terms, conditions, provisions, paragraphs, or clauses of these Bylaws conflict with any of the provisions of said Act, the provisions of said Act shall control unless the Act permits these Bylaws to override the Act, in which event these Bylaws shall control. In the case of any conflict between the provisions of these Bylaws and the Declaration, the Declaration shall control. If any term, provision, limitation, paragraph, or clause of these Bylaws, or the application thereof to any person or circumstance, is judicially held to be invalid, such determination shall not affect the enforceability, validity, or effect of the remainder of these Bylaws, or the application thereof to any other person or circumstance.

## CERTIFICATION OF VALIDITY OF CONSOLIDATION OF AMENDMENTS AND RESTATED BYLAWS FOR OLDE RALEIGH VILLAS CONDOMINIUM ASSOCIATION, INC.

By authority of its Board of Directors, the undersigned, as Secretary of the Olde Raleigh Villas Condominium Owners Association, Inc. hereby certifies that the foregoing instrument is merely a consolidation and restatement of the Bylaws and all amendments thereto for Olde Raleigh Villas Condominium Association, Inc..

OLDE RALEIGH VILLAS CONDOMINIUM OWNERS ASSOCIATION, INC.

By: Addeson B. Martin President

KA. W.6-

Secretary

STATE OF NORTH CAROLINA

COUNTY OF WAKE

ACKNOWLEDGEMENT

I, <u>MARC B LUTCAVAGE</u>, a Notary Public of the County and State aforesaid, certify that <u>MARK A. WICSON</u>, personally came before me this day and acknowledged that she/he is Secretary of Olde Raleigh Villas Condominium Owners Association, Inc., a North Carolina corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument was signed in its name by its President, <u>Addisent B. MARTIN</u>

Witness my hand and official stamp or seal, this  $4^{\frac{14}{14}}$  day of

FEBRUARY , 2010 .

My commission expires: 5-26-2014





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Yellow probate sheet is a vital part of your recorded document. Please retain with original document and submit for rerecording.



Wake County Register of Deeds Laura M. Riddick Register of Deeds

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