



**American Flag Installation Policy & Guidelines**

Date: \_\_\_\_\_ Unit Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Application not valid or approved until properly signed by CUOA's management company representative**

1. American flag installation is permitted only in certain locations on each building. It is the owner's responsibility to make sure the contractor installing the flag follows the installation guidelines. Any installation that does not follow these guidelines shall result in a rules violation by the owner.
2. All installations must be performed in compliance with all applicable statutes, rules and regulations and in a quality, workmanlike manner as not to cause legitimate safety concerns, including danger of falling. It is the responsibility of the owner to secure any permits required by the local municipality.
3. The owner is responsible for any injury or damage to persons or property caused by their flag.
4. Flags are to be water repellant and not to exceed 3 feet by 5 feet in size.
5. Faded or ripped flags, as well as rusted or tarnished pole or hardware, must be replaced.
6. Flags must not obstruct walkways to the house or the entrance to the front door.
7. Flags must not obstruct the view of the house number.
8. Any flag mounted to a building must be mounted to the requesting unit owner's unit.
9. All holes are to have waterproof caulking to prevent water seepage.
10. The flag and all mounting hardware must be removed at the end of occupancy by the owner and the installation area must be returned to original pre-installation condition.
11. **Failure to obtain proper authorization or installation not in conformance with this policy and guidelines will result in a \$100 fine, removal of the flag and mounting hardware at the homeowner's expense, including all repair costs to return the exterior to original condition.**
12. No portion of this installation policy and guidelines may be waived or changed verbally and any such change shall only be effective when in writing by the property management company.

**Agreed:**

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Orchard Villas CUOA Management Representative

\_\_\_\_\_  
Date

## Mounting Installation Guidelines

All Buildings: Installation may be on the trim immediately adjacent to the garage door in the red areas in the picture.



ALL MODELS GARAGE MOUNT

Cathedral Buildings (Abbey or Canterbury): Entryway mounting is allowed on the window trim in the red area in the pictures. For Original Design Canterburys, the mounting is only allowed in a higher spot to prevent the flag from being an obstruction to the walkway.



CANTERBURY (Original Design) Buildings 2, 3, 4, 5, 6



CANTERBURY (Newer Design)



ABBHEY

Courtyard Buildings: (Colonnade or Ducal): Entryway mounting is allowed on the column opposite the sidewalk in the red area in the pictures.



COURTYARD MODELS

Classic Buildings (Chateau, Villa, or Windsor): There are no acceptable entryway mounting locations on these models.